



INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 1)

PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
RI BHOI COLLEGE
C-16340
NONGPOH
Meghalaya
793102

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Section I: GENERAL INFORMATION

1.Name & Address of the institution:	RI BHOI COLLEGE NONGPOH Meghalaya 793102	
2.Year of Establishment	1984	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	2	
Departments/Centres:	9	
Programmes/Course offered:	9	
Permanent Faculty Members:	21	
Permanent Support Staff:	15	
Students:	1395	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Promotes Khasi and traditional culture 2. Catering to poor and rural students 3. Intention for quality education is observed	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 08-07-2024 Visit Date To : 09-07-2024	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. JAI GOPAL	Pro-Vice Chancellor,LALIT NARAYAN MITHILA UNIVERSITY
Member Co-ordinator:	DR. DR.VEERA TALUKDAR	Director of Centrally Funded Institutions (IIT/NIT/IIIT/CU/ISER etc.),D Y Patil International University
Member:	DR. PROF K Y BENEDICT	Principal,MAR THEOPHILUS TRAINING COLLEGE
NAAC Co - ordinator:	Dr. Shyam Singh Inda	

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Section II: CRITERION WISE ANALYSIS

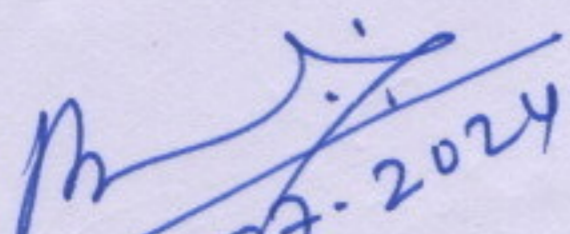
Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics (QIM) in Criterion 1)

1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum</i>
1.4	Feedback System

Qualitative analysis of Criterion 1

RI Bhoi College, Nongpoh, Meghalaya established in 1984, is a permanently affiliated college of North Eastern Hill University (NEHU). It is located in the Ri Bhoi Dist. HQ. It is a co-educational institute with a greater number of female students. It runs only eight Arts and one Commerce undergraduate courses. An add on course on Khasi traditional music has been started. The college adheres to the prescribed curriculum provided by the parent university. Syllabus of the courses offered is uploaded on the College website. The college prepares its own Academic Calendar as per the NEHU schedule. Internal assessment has been allotted twenty-five marks out of total 100 and it has been structured by the Examination Cell to maintain uniformity, transparency and standard quality. However, work load of students through written assignments may be reduced and more importance be given to oral presentations and group discussions. Study tours and field trips in and outside the state are organized, but there is need of more study trips. The college has a library to support the educational needs of the students, but more and latest books are needed in the library. E-learning facilities to be established and encouraged. Co-curricular activities like sports, cultural and social welfare need to be enhanced. Students are encouraged to take part in National Service Scheme. Faculty members are encouraged to attend faculty induction programme/Refresher Courses, Workshops and Conferences etc. Courses in all subjects of arts and commerce leading to livelihood should be started. Courses in science streams should also be started. Skill-based courses should be started to complement the main courses for enhancing the employability potential and entrepreneurial capabilities of the students. Similarly, degree courses in new streams of applied nature like biotechnology, bioinformatics, computer applications, information technology, journalism etc can be thought.


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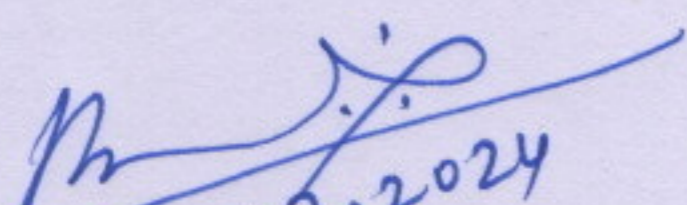
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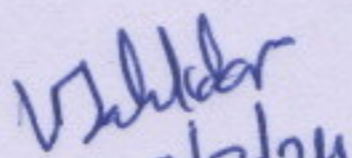
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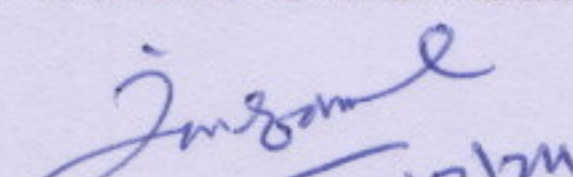
Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<i>Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website</i>
2.6.2 QIM	<i>Attainment of POs and COs are evaluated.</i> Explain with evidence in a maximum of 500 words
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

This affiliated college follows the guidelines adopted by the University in the matters related to admission, teaching, learning and evaluation. The syllabus of all UG courses along with learning objectives, outcomes and suggested readings are made available on the college website. The statutory bodies of the college like Academic Standard Committee, Student Faculty Committee etc. ensures the proper implementation of the guidelines. Awareness among the faculty members about POs, COs and PSOs mapping and its attainment must be created in order to strengthen the Outcome Based Education. In the process of students' enrolment, the college follows the Government's reservation policy. However, sanctioned seats for general as well as reserved categories are seldom filled fully. The Smart classrooms with projectors and other technological set-up facilitating needs to be enhanced. Appropriate reading tables and furniture should be there in the library. Moreover, it needs to be strengthened by adding more latest books as per the latest curriculum in practice. The college must ensure the maintenance of an efficient, transparent and time-bound assessment and redressal mechanism. Answer sheets and the assignments are evaluated and returned to the students with specific remarks for improvement. The internal assessment of students including attendance, assignments, class tests etc., are displayed on the notice board. Outreach activities are organised as part of experiential learning. The students are encouraged to participate in cocurricular activities such as Quiz, Extempore, Debate, Field trips etc.; but need to be increased. The student welfare Cell along with the Student Union play an important role in the organization and implementation of various events and programmes. The Academic Standard Committee looks in Transparency in the evaluation process. Discrepancy in evaluation process is resolved through the procedure of the University. The issues falling within the purview of the college are resolved by the Head of institution and the examination committee. The college is thus sensitive to the needs of the students. Mentor-Mentee interaction records are not found. Appropriate methods should be applied for identifying weak students. More invited lectures by experts from reputed organisations and bodies including industries should be arranged. Students' interaction in subjects taught must be encouraged. Concept of POs, COs and PSOs needs to be introduced to the students and faculty in right spirit and monitored by the IQAC strictly. Use of online certification courses (MOOCS) and such other platforms should be encouraged to enhance self-learning process of the students. Modern and latest web-based learning techniques needs to be promoted further. Teacher-Student interaction need to be improved and teachers should pay attention to individual students


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needs and challenges. Faculty members and students need to be encouraged to take up Swayam courses as per UGC instructions for outreach.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies
3.5	Collaboration

Qualitative analysis of Criterion 3

Ri Boi College, being a UG one has no science stream in its courses. There is nil research activity at the college level. Very few faculty members are PhD holders. They could publish only five papers in last five years. No research grant was received by the college from any organization. Very few workshops/seminars were conducted in last five years. Financial Awareness and Consumer Training Programme (FACT) was conducted in 2021. The college has collaborated with ElElyon Institute (Registered Agency of Skill Development Cell under NITI Aayog) in Computer Training for Diploma in Computer Application of six months. The college was "HOST INSTITUTE" for implementation of the project titled "Establish, Develop and Manage Entrepreneurship Development Centre (EDC) in North East Region's Educational Institutions; sponsored by North Eastern Council (NEC), Shillong and implemented by the Nodal Agency i.e. Indian Institute of Entrepreneurship (IIE) Guwahati. With the limited available resources, faculty and students of the college are undertaking some extension activities as part of the NSS activities. These include cleaning drive on Environment Day, Blood donation, Free health camp, Covid-19 Awareness programme, Meri Mati Mera Desh, Cancer Awareness, Awareness on human trafficking, Drug awareness, visit to orphanage, celebration of Important national days, Distribution of clothes/shoes at adopted village, and Awareness programme on tobacco use. The NSS unit of the college was awarded recognition in 2021 and 2022 by North-East Hill University. District administration also recognized the social work done by the college for the people of the area. However, the number and frequency of such activities were few. Overall, research, innovation and extension activities are very limited and thus need to be improved. Efforts should be made to get funds from recognized organizations for research and extension activities. The basic requirement is to improve the qualification and skills of the faculty for undertaking research activities. Teachers should be encouraged to do Ph. D by promoting Faculty development Policy which includes leaves and financial support. Research environment should be framed by developing sound research Policy which is associated with appreciation and encouragement both for faculty and students. College Research Seed Grant should be constituted for promoting faculty and staff to do research, attend conferences, publish papers, etc. Research Developmental Cell should be constituted by including all stakeholders and staff members. As per the potential of the students, a NCC unit as an extension activity could be started.

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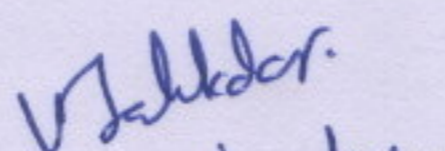
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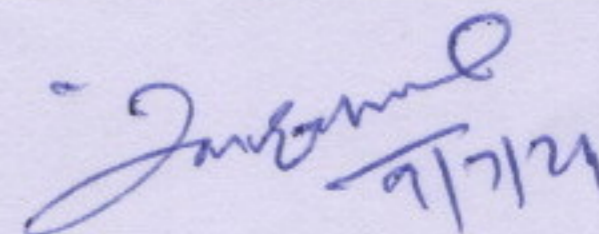
Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	<p>The Institution has adequate infrastructure and other facilities for,</p> <ul style="list-style-type: none"> • teaching – learning, viz., classrooms, laboratories, computing equipment etc • ICT – enabled facilities such as smart class, LMS etc. <p>Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)</p>
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students
4.3	IT Infrastructure
4.3.1 QIM	<p>Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection</p> <p>Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words</p>
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

The college has three separate blocks with well-ventilated spacious classrooms. However, only a very few classrooms are ICT enabled. It has rooms for administrative staff including principal, students' common room, library building, computer lab, meeting room etc. The well-maintained library of the college has an online cataloguing system. Besides books, it has e-resources for commerce stream. The campus is LAN connected and is under CCTV surveillance. It has only limited Wi-Fi connectivity. It has generator facility for power backup. The Sports facilities include a large open ground, basketball court, table tennis and other indoor games like chess, carom etc. It also has a room for traditional Khasi music with enough costumes and musical instruments. The college thus has a moderate infrastructure and there is need for further improvement. There is absolute need for library automation. Regular footfall recording need to be noted. Library automation with barcoding must be practiced. Recent books with latest editions should be added. Books in Hindi and other languages should be added. Relevant national and international periodicals need to be subscribed. E-journals and e-facilities needs to be upgraded in the library. Library needs to promote footfalls by conducting different events like celebrating library day, quiz contest, elocution, etc. Classrooms should be provided with smart boards. Washrooms should also be more in number. Canteen infrastructure and food quality may also be improved. Hostel accommodation is not available. Hence, needs to be created to cater to the needs of the students. A guest house to be constructed for visitors/ faculty members from distant places. Fire extinguisher equipment need to be increased in number and regularly serviced. Mock fire drills need to be conducted by competent authorities. Departmental PCs and Printers need to be made available to all departments. Transportation facility need to be provided to both the faculty members and student. Sports facility need to be improved with proper maintenance of play grounds. Strong IT Department should be established by increasing manpower to cater to the various needs of the staff and student


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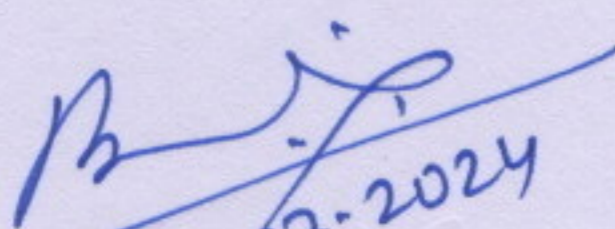

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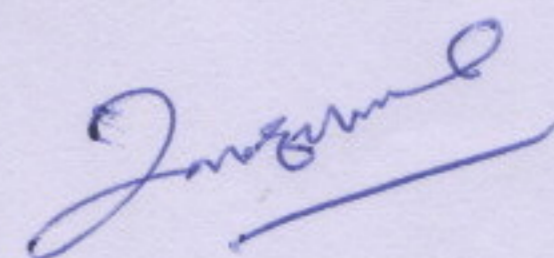
Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The college provides financial aid to needy and eligible students every year. Students get scholarship from one or the other source. Career guidance is provided. But only few students get benefit of this activity. The college also gives guidance and training to students in competitive examinations. Few students go to higher courses and get campus placement. Students' grievances are addressed through appropriate bodies like, the Internal Complaints Committee, Anti-ragging Committee, Discipline Committee, Grievance Committee, Student Advisory Committee and Academic Standards Committee. In each department student-societies should be established and office bearers elected amongst students for smooth functioning of activities. The college has a registered Alumni Association which contribute to the functions at the college through their participation and other ways. The students' progression should be further improved by arranging more field visits, internships, exposure to industry, educational trips etc. College Development Committee should be constituted with members from all stakeholders of the college. The IQAC should also include student representatives to ensure students' participation in its activities and policy making. The college must establish an equipped counselling room with dedicated counsellors and placement cells. There is also need to promote participation of more students in sports, co-curricular and cultural activities. Placement training including soft skills and technical skills should be implemented.


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Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<i>The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.</i>
6.2	Strategy Development and Deployment
6.2.1 QIM	<i>The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc</i>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Qualitative analysis of Criterion 6

Visions and Missions are displayed on the web-site of the college. The Governing body being the apex body implements strategies which aim at achieving the goals mentioned in the mission and vision of the college. The policies and decisions of the Governing Body are implemented by the Principal, IQAC, Departments, Cells and Committees, Librarian and administrative staff. Various committees and cells are manned by faculty members who decide on the activities to be undertaken in each academic session. It uses ICT and e-governance to limited extent in the functioning of the college. The IQAC of the college is in place and actively engaged in strengthening academic environment, enhancing student support and mentorship. The Students' Union is in place and it plays a significant leadership role in various activities of the college. Besides, the union also ensures the involvement of students of the institution in various events organized by the parent university. The institution follows the procedures of the North Eastern Hill University and the Directorate of Higher and Technical Education, Government of Meghalaya for appointment and selection of candidates to various posts. For those teachers who draw the UGC Scale, the college follows the UGC Guidelines relating to career placement and Performance Appraisal System. With the inclusion of the college under People's College Grant-in-aid Scheme from November 2021, more teachers were appointed. The institution is in the process of formulating the Performance Appraisal System for all staffs including Management sanctioned posts. Teachers appointed under the People's Grant-in- Aid Scheme are availing the new defined National Pension Scheme. Maternity leave is available for both teaching and non-teaching staff as per the rule of the government. Casual leave and sick leave to teaching and non- teaching staff are available as per government rule. The institution also provides retired employees with one-time financial assistance (cash) as a token of gratitude for the service rendered by them to the institution. The financial records are audited both by internally and externally. The college should be more transparent with all the stakeholders' including students, faculty, staff, alumni, and community members and accept their feedback and make changes as needed. ICT

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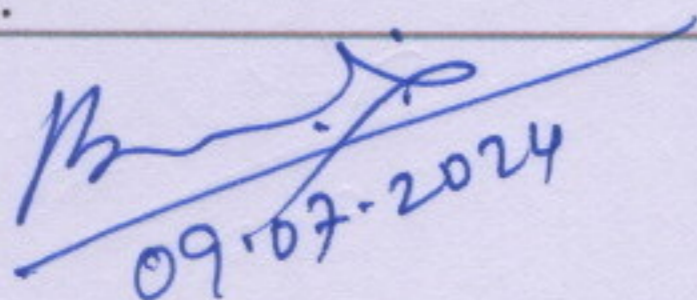
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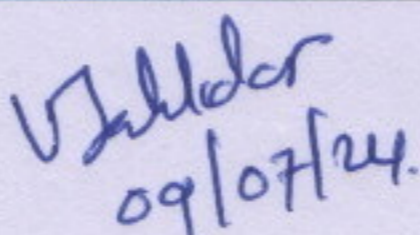
and e-governance should be implemented for better and transparent governance. Financial transactions for all stake holders should be through electronic medium and records should be maintained in the software like Tally, etc. No cash transactions should be encouraged. The college should ensure proper utilisation of resources and grants from various government/non- government agencies. They must have a robust electronic medium for collecting feedbacks from all stakeholders and it should be collected on a periodical basis. The vacant positions should be filled on priority. Resource generation including CSR grants need to be augmented. The college need to ensure participation of alumni in academic and co-curricular support to the students. Make the college campus plastic free.

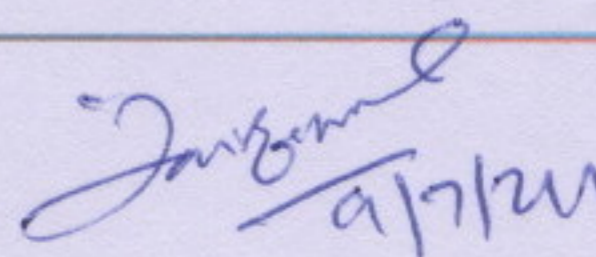
Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. <i>Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words</i>
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

Many best practices are seen in the college, but among them, the awareness about gender equality, duties and social responsibilities, awareness regarding health, environment and social issue as well as clean and green campus initiatives are seen important. The college has a Counselling Cell and faculties are given the responsibility of mentoring and assist in solving issues faced by students. Equal Opportunity Cell in the college looks after the interests of the students with special needs. Provision of a ramp, wheelchair and toilet as amenities for Divyanjan students has been made in the campus. Independence Day, National Unity Day, Human Rights Day and Constitution Day are celebrated in the campus. Financial support to the deserving and meritorious but poor students is given through free studentship without any discrimination of caste, creed, or gender. The campus is kept clean and green with the active support of students, teachers and non-teaching staff. Activities like tree plantation and cleaning drive are carried every year. The institution practice rain water harvesting and proper waste management. Environment friendly solar lamps, LED bulb that reduce wasteful inefficiencies have been installed. Signboard is displayed in the college campus. Ri Bhoi College has taken a significant endeavour to conserve the rich cultural heritage of this area by initiating Khasi traditional music as an academic subject. The college should continue to aim at the holistic growth of all its stakeholders, the campus and the society in general. It should strive to make the campus entirely functional through solar energy, install LED lights and energy saving fans throughout the college, expand the rainwater harvesting unit, install the Verme composting system and more advanced waste disposal mechanism, and make campus cleaner and greener.


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Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

1. Centrally located in the HQ of the RI Bhoi Distt. of Meghalaya
2. One of the known degree colleges of Ri Bhoi Distt.
3. Has a sprawling area of about 7 acres to accommodate enough infrastructure
4. Caters to economically weaker section of the society
5. Low fee structure and provision of scholarships to poor and meritorious students

Weaknesses:

1. Few teachers with Ph.D. and little research activity
2. Courses limited to arts and commerce streams
3. Under admission in various courses
4. Inadequate use of ICT in teaching
5. Poor record of students' progression and placements

Opportunities:

1. To adopt New Education Policy 2020 fully
2. To start degree courses in applied fields like biotechnology, computer science, information technology etc.
3. To start skill/ICT based certificate/diploma courses to enhance employability of students
4. To bag externally funded research projects
5. To foster collaboration with industry for onsite trainings to students
6. To involve parents and other stakeholders in institution activities

Challenges:

1. To start courses in science stream
2. To generate more financial resources
3. To enhance campus placements of students in all disciplines
4. To attract students from other parts of the country
5. To enhance the research activity

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Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- 1. Compliment the main courses by adding skill based short courses to them to increase employability.
- 2. New courses in science and Multidisciplinary/Interdisciplinary areas like Bioinformatics, Biotechnology, Computer Science, Information technology, Journalism, etc. should be introduced
- 3. Modern and latest web-based learning techniques needs to be promoted in teaching and strengthen the IT Department by increasing manpower and equipment to cater to the e-governance of the college
- Mentor -Mentee system should be introduced
- 5. Research Developmental Cell should be constituted by including all stakeholders and develop a defined Research policy
- 6. Purchase books as per latest syllabus, and carry bar coding and automation of library
- 7. Develop hostel accommodation, transportation facilities, guest house and better sports facilities.
- 8. College Development Committee should be constituted with members from all stakeholders of the college.
- 9. The college must have a robust electronic platform for collecting feedbacks periodically from all stakeholders
- 10. Financial transactions for all stakeholders should be through digital gateways and the records of the same need to be maintained in the software like Tally, etc.

I have gone through the observations of the Peer Team as mentioned in this report


Signature of the Head of the Institution



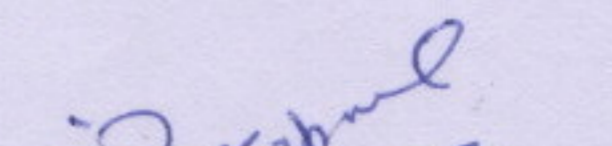
Seal of the Institution

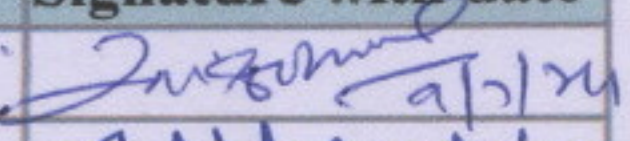
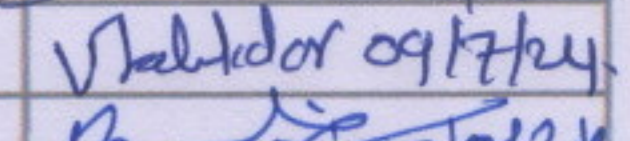

Principal
Ri Bhoi College
Ri Bhoi District, Nongpoh




09.07.2024

V. J. J. J.
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Sl.No	Name		Signature with date
1	DR. JAI GOPAL	Chairperson	 09/07/24
2	DR. DR. VEERA TALUKDAR	Member Co-ordinator	 09/07/24
3	DR. PROF K Y BENEDICT	Member	 09/07/24
4	Dr. Shyam Singh Inda	NAAC Co - ordinator	

Place NONGPOH - MEGHALAYA
Date 09-07-2024