



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

RI BHOI COLLEGE

RI BHOI COLLEGE, MAWDIANGUM G.S ROAD

793102

ribhoicollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

EXECUTIVE SUMMARY

Introduction:

Ri Bhoi College, located in the picturesque town of Nongpoh the headquarters of Ri Bhoi District Meghalaya, was established in 1984 with a commitment to providing quality education in the Ri Bhoi district.

Academic Programs: The institution offers a wide range of undergraduate programs across various disciplines to meet the evolving demands of the job market and foster critical thinking and research skills among students. The College has started Certificate Courses in Traditional Music and Computer Application besides being a Coaching Centre for the Chief Minister's Career Guidance and Counseling Scheme. A concerted effort will be made to introduce Vocational Courses and work towards collaboration with the industrial sector.

Infrastructure and Facilities: Ri Bhoi College boasts of a well-maintained campus with state-of-the-art infrastructure, including modern classrooms, a library, and sports facilities. The institution places a strong emphasis on providing a conducive environment for both academic and extracurricular activities.

Quality Assurance: The institution has established an Internal Quality Assurance Cell (IQAC) to ensure continuous quality improvement. Regular feedback mechanisms, periodic assessments, and faculty development programs are in place to maintain and enhance academic standards.

Faculty: A dedicated and qualified faculty is the backbone of Ri Bhoi College. The institution values the professional development of its faculty members, encouraging them to engage in research, attend workshops, and contribute to the academic community.

Student Support Services: Ri Bhoi College is committed to the holistic development of its students. The institution offers a range of support services, including counseling, career guidance, and extracurricular activities, to foster overall personality development.

Community Engagement: The institution actively engages with the local community through various outreach programs, including awareness campaigns, skill development initiatives, and community service.

Challenges and Future Initiatives: While Ri Bhoi College has made significant progress in various aspects, challenges such as limited financial resources and the need for infrastructure expansion persist. The institution is determined to continue its pursuit of academic, social, and community-oriented goals, while also addressing the challenges that lie ahead. Ri Bhoi College eagerly anticipates the evaluation by NAAC and looks forward to receiving feedback and guidance to further its journey toward excellence.

Vision

“To transform education into a practical and hands-on experience that equips learners with real-world skills”.

Mission

“Ri Bhoi College is steadfast in its mission to nurture talent, embrace educational evolution, and empower the youth through education”.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths:

1. Has a sprawling area of approximately 7 acres. This provides a scope for meeting infrastructure requirements.
2. Dedicated and experienced teaching and non-teaching staff.
3. Incentive cash award being provided for meritorious students.
4. Provision of fee concessions for poor and deserving students.
5. Provision of 100% free studentship for meritorious and deserving students.
6. Good teacher-student relationship.
7. The college mostly caters to the economically weaker section of the society.
8. Low fee structure.
9. Centrally located at the District administrative head quarters and a public repository of the entire Ri Bhoi District.
10. Rising literacy level in these predominantly rural areas of the district will further put the college in an advantageous position.
11. To promote inclusion, the college has in place facilities for the Divyanjan.
12. For environmental sustainability, various programmes are initiated and emphasized.
13. The institution has undertaken various extension and outreach activities like blood donation, tree plantation, cleaning drives and awareness programmes on Covid-19 vaccine, career prospects, stress

management and addiction, and drugs abuse and illicit trafficking.

1. MOUs with Non-governmental organizations for career guidance and counseling.

Institutional Weakness

Weaknesses:

1. Absence of Science Stream.
2. Very few faculties with PhD.
3. Less number of smart class rooms.
4. No hostel accommodation for students.
5. Inadequate Sports facilities.
6. Non availability of staff quarters.
7. Inadequate documentation of student progression and placement records.
8. No MOUs with other educational institutions and industries.
9. Limited number of research projects.

Institutional Opportunity

Opportunities:

1. It is an Institution drawing students from the entire District.
 2. There is ample scope for success of vocational education as the district is rich in resources which will help the students to explore possibilities of self – employment.
-
1. The Institution has the potential of introducing short/medium term courses in Pisciculture, Sericulture, Horticulture and many more.
-
1. Situated in a District having many cottage and medium scale industries, there is a wide scope for the institution to collaborate with the industrial sector for vocational education and providing training to the students which will help both the company and the student successfully match the person to the industry and job.

1. The institution gives its facilities on rent to individuals and organisations and income generated can be used for various expenditures of the college.

Institutional Challenge

Threats/Challenges:

1. Coping up with the new trends of education.
2. Meeting the ever-changing educational needs of students in the present competitive scenario.
3. Language barrier, as most of the students had their early education in local language.
4. Lack of resources for undertaking research projects.
5. The College finds it challenging to meet the resources for proper implementation of NEP 2020.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Criterion-1: Curricular Aspects:

1. Ri Bhoi College affiliated to the North Eastern Hill University was established with a vision to transform education into a practical and hands-on experience that equips learners with real-world skills. The courses offered are framed and restructured periodically by NEHU.

2. The institution is offering 9 programmes and it ensures effective curriculum implementation designed by the parent University.

3. An add on course on Khasi Traditional Music was introduced in 2016 that greatly benefits the students. Besides, in collaboration with the El Elyon institute, the institution also conducts a Computer Training and Networking Programme.

4. The institution participates in workshops conducted by the University (NEHU) for designing, development and restructuring of Curriculum.

5. An Academic Calendar is prepared by the Academic Committee determining the working days, tentative dates of internal test, College programmes etc.

6. Students are informed about the rules, regulations and schedules through an orientation programme conducted at the beginning of the session.

7. To cater to the needs of the educationally weak students, remedial classes are conducted.

8. Practical implementation of the curriculum is done by conducting field trips.

Teaching-learning and Evaluation

Criterion-II: Teaching, Learning and Evaluation

Teaching and Learning:

1. The institution adheres to the minimum eligibility criteria for admission laid down by the North Eastern Hill University to which it is affiliated and the rules and regulations of the Directorate of Higher and Technical Education, Government of Meghalaya.

2. The faculty uses the lecture method supplemented by remedial classes, class tests, assignments, presentations and field work.

3. Faculties utilize digital platform like Google classroom, Google meet and Whatsapp etc. for distributing e-learning materials and dissemination of academic information.

4. For more effective teaching, the institution has set up smart classrooms.

5. Students are acquainted with the pattern of university question papers through classroom discussion on preceding years' question papers.

6. Stakeholder's feedback has greatly contributed in bringing about great improvement and enhancement in the teaching-learning process.

7. The college has also undertaken several initiatives by organizing programmes and events such as Quiz, Extempore speech, Debate, Field trips, and other Recreational activities.

8. Faculties are also assisting in the University Examinations as paper setters, evaluators and scrutinizers.

9. Internal test and external examination conducted by the affiliating university form important components of the evaluation process. The final exam for each paper has 75% weightage of overall assessment and the remaining 25% constitute the internal assessment marks.

10. In enhancing the quality of teaching-learning, the library has been enriched with electronic books and journals apart from a large collection of hard-copy books and journals.

Research, Innovations and Extension

Criterion-III: Research, Innovations and Extension

Initiative taken by the institution for research and innovation:

1. Faculty members participate and present papers in National and International Seminars and Conferences.

2. Some teachers have also published books, chapters in books and papers in National and International Journals.

3. Initiative in the Consultancy area has been taken by the institution by reaching out to other institutions of Higher Education in the district. A Five days Workshop on “Faculty Improvement of Teaching and Learning with special emphasis on New Education Policy 2020” was held from 13th to 17th February 2023 which greatly profited all the participating colleges.

4. Two faculties were members of the Board of Undergraduate Studies in the previous years who contributed to the university through their views and suggestions.

Extension Activities:

1. The College particularly through the NSS has a strong commitment in engaging the students in activities like Cleaning drive, blood donation, environmental protection and sustainability and conducting awareness programmes ensuring their sensitivity towards social issues.

2. Apart from the various extension activities undertaken by the NSS, the unit has also adopted the Umkyrpiang Village and Umskun Village in Ri Bhoi District and endeavoured to reach out towards the welfare and betterment of the dwellers of the Village.

Infrastructure and Learning Resources

Criterion-IV: Infrastructure and Learning Resources

The College ensures proper utilization of the available infrastructure and learning resources.

Infrastructure

1. The college campus consists of 3 separate blocks. It has 2 streams; Arts and Commerce streams.

1. 19 Classrooms.

1. Computer laboratory has ----- sets of computers and has LAN connections and LCD projector.

1. One Computer Lab.

1. A spacious ground of 72,000 sq. ft in area, and a basketball court are available for outdoor games and sports. Besides, the College has indoor Games like carom, chess etc.

1. Rooms apart from classrooms include Principal's Office, Library, Staff Room, Department Staff Rooms, Computer Lab, College Office, Boys Students' Common Room, Girls Students' Common Room, IQAC Room, Conference room, Examination Cell room, Canteen and Watchman's Quarter.

1. Facilities for Divyanjan.

1. Fire extinguishers fitted on each floor of the buildings.

1. Aqua guard water purifiers and filters have been installed.

1. Generator of 65.5KV.

1. Canteen.

1. 3 Classrooms with ICT facilities.

1. Rain water harvesting.

1. Incinerator.

1. Parking space.

1. One College vehicle.

1. Library is automated using Library Management system.

18. The Library resources consist of a wide array of books, electronic and hard-copy journals and newspapers.

Student Support and Progression

Criterion-V: Students Support and Progression:

The College is committed to ensure the provision of useful and effective support mechanisms for students' overall improvement and development.

1. The institution's website and prospectus contain the necessary information about the college.

2. Government scholarship for SC/ST/OBC students.

3. Free studentship for outstanding and meritorious students of poor economically background offered by the institution.

4. Life and soft skills programmes.

5. Counseling Cell.

6. Through the Students' Union, leadership roles are assigned to students.

7. The institution has also provided online and offline mechanisms for students to lodge their grievances.

8. Students' latent talents come to the fore during the College Week and in their articles contributed to the College magazine.

9. Many students pursue higher studies and are working in various fields and some have qualified NET.

9. Students were recipients of various sports and cultural activities at the District, State, National and International levels.

10. The Alumni Association fosters a close relationship of students with their Alma mater.

Governance, Leadership and Management

\Criterion-VI: Governance, Leadership and Management

1. The apex body of the Institute which is the Governing Body monitors the functioning of the College.

2. The Governing Body of the institution ensures the implementation of policies which are carried out by the Principal, IQAC and Heads of Departments.

3. Various committees have been constituted for enhancing the performance capability of the institution. Faculty members are appointed as chairpersons and members of the various committees.

4. There are pre-determined goals that the institution seeks to achieve.
5. Faculty members are motivated to pursue Ph.D attend seminars, workshops etc thereby enriching their professional skills.
6. Welfare measures for staffs.
7. Grants from Government and fees collected from students constitute the major sources of funding of the institution. Auditing of the college's account is conducted by an Auditor.
8. The Governing Body effectively ensures the utilization of the institution's financial resources.
9. E-governance has been implemented to ensure prompt and effective functioning of the institution.
10. Professional training for teaching staff.
11. Professional training for office staff.
12. The Internal Quality Assurance Cell (IQAC) continuously works for improving the overall growth and development of the institution.

Institutional Values and Best Practices

Criterion VII- Institutional Values and Best Practices.

1. Promotion of Gender equity.
2. Waste management system for disposal of solid and water waste.
3. Incinerator.
4. Rainwater harvesting.
5. Environment protection activities.
6. Facilities for Divyanjan.
7. Green Auditing.
8. Energy Conservation.
9. Inclusive environment measures.
10. Initiatives to sensitise students and staff to constitutional obligations.
11. Free studentship for meritorious students.
12. Clean and green campus initiative.
13. Preservation and promotion of Indigenous Traditional Music.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RI BHOI COLLEGE
Address	Ri Bhoi College, Mawdiangum G.S Road
City	NONGPOH
State	Meghalaya
Pin	793102
Website	ribhoicollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Benny Elamthuruthipadavil Chacko	03638-295063	8837398053	-	principalrbc@gmail.com
IQAC / CIQA coordinator	Wandashisha Nongkynrih	03638-295065	9863072708	-	naacribhoi@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Meghalaya	North Eastern Hill University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	03-09-2019	View Document
12B of UGC	03-09-2019	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ri Bhoi College, Mawdiangum G.S Road	Semi-urban	7.7	15335

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics,	36	HSSLC	English	10	6
UG	BA,Education,	36	HSSLC	English	110	104
UG	BA,English,	36	HSSLC	English	150	146
UG	BA,History,	36	HSSLC	English,Khasi	10	6
UG	BA,Khasi,	36	HSSLC	Khasi	170	160
UG	BA,Philosophy,	36	HSSLC	English	5	0
UG	BA,Political Science,	36	HSSLC	English	140	133
UG	BA,Sociology,	36	HSSLC	English	60	50
UG	BCom,Commerce,	36	HSSLC	English	50	40

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				22			
Recruited	0	0	0	0	2	2	0	4	3	14	0	17
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				15			
Recruited	0	0	0	0	0	0	0	0	6	5	0	11
Yet to Recruit	0				0				4			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						4
Recruited	1		1		0	2
Yet to Recruit						2
Sanctioned by the Management/Society or Other Authorized Bodies						15
Recruited	7		8		0	15
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	0	0	0
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	2	1	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	2	0	9	20	0	32
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	606	0	0	0	606
	Female	789	0	0	0	789
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	4	1	0	0
	Female	5	3	0	1
	Others	0	0	0	0
ST	Male	373	586	564	589
	Female	643	816	767	771
	Others	0	0	0	0
OBC	Male	3	0	2	5
	Female	0	1	1	4
	Others	0	0	0	0
General	Male	11	15	17	12
	Female	6	6	6	13
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1045	1428	1357	1395

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution presently is functioning with two streams i.e., Arts and Commerce. The institution provides multidisciplinary learning with the implementation of NEP 2020. To give more options
---	--

	<p>to students in this aspect, the college will work towards opening Science Stream in the near future coupled with expanding the existing infrastructure. All efforts are being made to increase the number of Smart Classrooms and equip the library with more books and e-resources.</p>
2. Academic bank of credits (ABC):	<p>The college is affiliated with North Eastern Hill University and the University implemented the Academic Bank of Credits since 2023. With the implementation of the same, the college has adhered to the instructions of the University on the Academic Bank of Credits. Ri Bhoi college students have registered for Academic Bank of Credits through the parent university.</p>
3. Skill development:	<p>Skill development, an essential component of the NEP 2020, is accorded substantial significance by the institution. Two skill development programmes are in place, a Certificate Course in Khasi Traditional Music conducted by a professional staff and a Computer Certificate Course in which the institution is running in collaboration with the El Elyon Institute, Nongpoh. Besides, the institution is also working on other skill programmes which will be in tune with NEP 2020.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Currently, the institution is offering only Khasi as an honours and Elective subject. In line with the NEP, the institution aims at introducing Hindi and Garo at the undergraduate level and ensuring to effectively transmit the same also in online mode.</p>
5. Focus on Outcome based education (OBE):	<p>The institution follows the curriculum provided by the parent university i.e., the North Eastern Hill University. Teachers deliver the curriculum in classrooms and the performance of the students in internal assessments and external examinations depicts the extent of success of outcomes. Improvements in Outcome-Based Education (OBE) will continuously be made by the institution</p>
6. Distance education/online education:	<p>In February 2023, the institution conducted a Five days workshop on Faculty Improvement in Teaching and Learning with special emphasis on New Education Policy 2020. The resource persons stressed the significance and pressing need for online education, particularly the SWAYAM and other MOOCs courses. In this connection, the institution is working on strengthening internet connectivity and</p>

installing more ICT infrastructure to begin the aforementioned online courses.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Electoral participation is an essential requisite in a democracy and the youth have a crucial role to play in the democratic process. The institution will be forming the Electoral Literacy Club to imbibe in the students the essence of voting rights and consequently to strengthen the process of democratization of the country.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>To ensure that the ECL is representative in character, the institution will include the faculty and students in the club. Through their combined and active cooperation, the club will achieve its purpose of creating voting awareness within and outside the college campus.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>With the formation of the Electoral Literacy Club, the college will introduce programmes for creating voter awareness campaigns, promotion of ethical voting and ensure students participation in voter registration in the institution. As the institution is setup in a rural setting, students will be engaged in sensitizing the community on the essence of democratic values and importance of voting in a democracy.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>NSS volunteers of the institution are engaged as volunteers as part of the programme for Mainstreaming of Electoral Literacy through Youth Organisations /Educational Institutions an initiative of the Chief Electoral Officer, Meghalaya. Students were also volunteers in the 2023 Assembly Elections. Besides, students were also fervently involved in the National Youth Parliament organized by the North Eastern Hill University.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Required strategies will be chalked out by the institution through the Electoral Literacy Club to secure active participation by eligible students in enrolling themselves as voters</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1395	1357	1428	1045	1103
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 32

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
33	33	29	29	27

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
93.5	86.4	246.5	75.4	13.09

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Ri Bhoi College, Nongpoh, Meghalaya is permanently affiliated to the North Eastern Hill University (NEHU) and caters to the educational needs of the region for the last three decades. The courses offered are framed and restructured periodically from time to time by NEHU. For ensuring effective curriculum planning and delivery, the Academic and Examination committees of the institution efficiently look after the academic aspects and examination matters.

For curriculum planning and delivery the institution follows the below mentioned measures:

1. The institution adheres to the prescribed Curriculum provided by the parent university.
2. Syllabus of the courses offered in the College has been uploaded in the College website.
3. The topics of the syllabus are distributed among the teachers by the concerned Head of Department.
4. Effective curriculum implementation has been ensured through teachers' lectures.
5. Apart from classroom teaching, the faculties also take the assistance of e-platform for distribution of study materials and interaction with the students.
6. Regular classes are supplemented by remedial classes to cater to the need of the students.
7. The College library also supports the educational needs of the students.
8. Exposure trips/ Study tours and field trips in and outside the state were organized for the practical experiences of the curriculum.
9. Co-curricular activities like Sports, cultural programmes, College Week are also added.
10. Students are also encouraged to take part in National Service Scheme, Red Ribbon Club, Red Cross Society, ECO Club, etc.
11. At the end of the Academic Session a review meeting on the implementation of the curriculum is held.

12. For enriching teaching skills, faculty members are encouraged to attend Faculty Induction Programme / Refresher Courses, Workshops and Conferences conducted by Universities and other Higher Educational institutions.

Academic Calendar

On the commencement of every academic year, there is a meeting where faculty members are briefed on the academic activities of the college.

1. The college prepares its own Academic Calendar as per the NEHU Schedule.
2. The content of the Academic calendar includes: (a) Date of Commencement of Academic Sessions, (b) Duration of Semesters, (c) Period of Internal assessment, (d) Tentative final semester exams and the lists of activities and holidays.

Conduct of continuous internal Assessment

1. For continuous assessment of student performance, 25 marks out of 100 marks are allotted for internal assessment.
2. Internal assessment is conducted as per the Academic Calendar.
3. Internal assessment has been structured by an Examination Cell to maintain uniformity, transparency and maintain academic standard and quality.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 2

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 1.52

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
68	8	7	6	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Crosscutting issues relevant to Professional Ethics:

1. Teaching faculties abide by the institution's code of professional ethics.

2. Professional ethics like Marketing Ethics, managerial Ethics, Social audit, standard of Auditing, Social Responsibility of an entrepreneur; Human resource management, etc. are mostly addressed in the B Com Programme.

Crosscutting issues relevant to Gender:

1. Subjects like Political Science and History address gender issues like legal rights of women, Women movement, feminist movement etc.

2. Gender sensitization is accomplished through the Women's Cell and the NSS Unit of the college.

3. The Women Cell of the College observed International Women's Day by organizing the following programmes:

- International Day to end violence against women.
- Poster Campaign and Slogan Writings on topics like Ending Violence against women.
- Women Empowerment.
- Breast Cancer Awareness Programmes in collaboration with the State Cancer Society, Meghalaya.

Crosscutting issues relevant to Human Values:

Ri Bhoi College is committed to develop Human values. With this motive, the college encourages the students to associate themselves in various cells like the NSS, the Red Cross Society, The Eco Club, and the Red Ribbon Club.

1. Education, Khasi, Political Science, History, English, MIL (Khasi) and commerce syllabus contain topics relating to human values.

2. Over the years, the NSS unit of the Institution conducted programmes on human values:

- International Day against Drugs Abuse and Illicit Trafficking was held on the 26th June, 2017
- Pledge Taking and Exhibition of Posters on the 31st May, 2019 (World No Tobacco Day)
- A Block Level Campaign against Tobacco use, Drugs Misuse and Depression was also held on the 5th July, 2019.

- Observance of Yoga Day every year.
 - The NSS Unit along with the Red Ribbon Club also conducted Blood donations Camps from time to time at Civil Hospital,Nongpoh.
 - Observance of National Unity Day.
 - Visit to Old Age Home at Leper's Colony, Nongpoh, 2018.
 - The NSS Unit conducted various outreach programmes in the adopted villages Umkyrpiang and Umskun such as Cleanliness drives, effects of tobacco use, formation of self help groups etc.
 - Distributions of essentials to the residents of the adopted villages during the pandemic.
3. The college contributed to the Chief Minister's Relief Fund during the Covid-19 pandemic and was utilized as a Quarantine Centre during the pandemic.

Crosscutting issues relevant to Environment and sustainability:

As a part of environmental studies the institution promotes environmental awareness and sustainability through:

- Taking part in tree plantation, cleaning drives, waste management and also by observing world environment day.
- Besides Environmental Studies, subjects like Economics, English and MIL (Khasi) also address environmental issues.

The institution and the different societies in the college, like the NSS unit, the Red Cross Society, The Eco Club conducted tree plantation, cleaning drive, poster campaign and workshops on Waste management and bamboo plantation.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0.22

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 03

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 53.54

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
648	425	647	453	504

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1000	1000	1000	1000	1000

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 86.06

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
1370	1333	1407	1028	1084

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1540	1540	1540	1305	1305

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 42.27

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

1) **Experiential learning:** For experiential learning, the following activities were conducted:

a) Field trips/ Study tours/ Excursion: Over the years, the institution arranges a practical experience on the subject matter through field trips/Study tours/ Excursion in and outside the state.

b) The Khasi traditional music (Add-on course) provides experiential learning on culture, traditions,

music, values etc.

c) Theoretical knowledge is further enriched by various activities like cultural programmes, Games and Sports, etc.

d) The college has also undertaken several initiatives by organizing programmes and events such as Quiz, Extempore speech, Debate, Field trips, and other recreational activities.

e) The Student welfare Cell along with the Student Union play an important role in the organization and implementation of various events and programmes which enhances leadership qualities.

2) **Participative learning** : Under this method the following activities were conducted:

a) Discussion- To develop critical thinking, students are encouraged to participate in classroom discussions.

b) Presentation: these activities were used for important and difficult topics which required time and team work. Students were grouped into different groups on different topics.

c) Teachers make learning interactive by motivating student's participation in group discussions, subject quizzes on the subject concerned

3) **Problem-solving methodologies**: Under this method the following activities were conducted:

a) Project work/ Assignment: With factors like big class size and limited time, Project works and assignments are given to students. A topic is given to them and they need to do on their own with the guidance and assistance of teachers.

4) **Use of ICT tools**: Recognizing the importance of technology in education, the institution embraces technology in teaching and learning process.

-The institution has in place few smart classrooms.

-Teachers are encouraged to use all the available digital tools and resources for effective curriculum delivery.

- Faculties utilize digital platform like Google classroom, Google meet and Whatsapp etc. for outside classroom interaction.

- Whatsapp and Google classroom are being used for distributing e-learning materials and dissemination

of academic information.

- Apart from books, the college library is also equipped with e-learning resources to make learning at a global level feasible.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
33	33	29	29	27

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 40.4

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	13	13	12	9

File Description	Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

1. The Examination procedure of the college is pre determined by the parent university. The total allocated marks are 100 for each subject. Out of 100 marks, 75marks is earmarked for external examination and 25marks for internal examination. The mechanism for internal assessment is fully rested in the college concerned. Ri Bhoi College ensures transparency of evaluation in the Internal Assessment process that is being practiced in the institution. Internal assessment is conducted as per the Academic Calendar. Internal assessment has been structured by an Examination Committee to maintain uniformity, transparency and maintain academic standard and quality:
2. Assignment and test are the main assessment for internal examination.
3. The marks obtained by the students in the Internal assessment (test and assignment) are displayed in the notice board and through WhatsApp mode for students to cross check.
4. Students are also directed to submit their assignment or project work within a stipulated period of time as fixed by the concerned teacher or department.
5. Students are informed about the dates of the internal test through a notice sent by the Examination Committee.
6. In order to ensure transparency in the Internal Assessment process, the institution ensures that all students are aware of the evaluation process through an orientation programme held at the beginning of every academic session.
7. The teachers assigned for evaluating the Internal Assessment for each class maintains a record of the attendance, marks and other such details.
8. Complaints from students on examination related matters are handled by the head of the institution along with the Examination Committee.

External Examination:

1. The college strictly follows the guidelines and rules while conducting Internal and End Semester Examination issued by the North Eastern Hill University to which it is affiliated.
2. The weightage for external examination is of 75 Marks.
3. The Examination committee of the college ensures transparency in dealing with all the grievances and problems during the course of exam both Internal as well as End Semester Examination.
4. If there are any grievances related to the End Semester Examinations such as printing mistake on the name or roll number in the admit card, or mark sheet or certificates, etc., the students can address their grievance to the Examination Committee.
5. For both Internal Test and End Semester Examination, strict invigilation is conducted by invigilators to ensure fair conduct of the examination.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The College is affiliated to North Eastern Hill University (N.E.H.U) and it follows the programme wise curriculum designed by the university. The institution offers under graduate courses in Arts and Commerce. An orientation program is conducted at the beginning of the session where students are acquainted with the course content. Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered are evaluated at the end of the semester.

Following mechanisms are carried out for achieving good program outcomes:

1. The institution has an Academic Calendar that is followed for every academic session.
2. Syllabus of the courses offered in the College has been uploaded in the College website.
3. The topics of the syllabus are distributed among the teachers by the concerned HOD of the department.
4. Effective Curriculum implementation has been ensured through teachers' lectures.

5. Apart from classroom teaching, the faculties also take the assistance of e-platform for distribution of study materials and interaction with the students.
6. At the end of the Academic Session a review meeting on the implementation of the curriculum is held.
7. Feedback from stakeholders forms an important mechanism for evaluation of the programme outcomes.
8. Teachers actively participate in workshops on revision of syllabus organized by the university.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Inculcation of social and environmental awareness among students:

Social Awareness: Inculcating social awareness among students is evident in the course content of subjects like Sociology, Khasi, Education, History and Political Science that contributes towards academic success through building social skills, but also creates a sense of social responsibility and social justice.

Environmental Awareness: Environmental Studies is a subject taught in the institution that specifically deals with environmental issues. Besides Environmental Studies, subjects like Economics, English and MIL (Khasi) also addresses environmental issues and assist in attaining the objective of environmental sustainability.

PO2: Development of Human-values.:

Ri Bhoi College is committed to develop Human values. Education, Khasi, Political Science, History, English, MIL (Khasi) and commerce syllabus contain topics relating to human values that imbibe in students the spirit of collaboration and develop good values and attitudes among them.

PO3: Contribution towards nation building.

Through subjects like Education, History, Khasi and Political Science, and programmes conducted, the institution makes continuous efforts at nation building. Outcomes of courses introduced in line with promotion of nation building help in promoting respect for diverse cultures, understanding civic duties, comprehending democratic values and promoting a spirit of tolerance.

PO4: Development of communication skills.

Communication is one of the essential 21st Century Skills needed to be imbibed by students. The Four Year Under graduate programme under the New Education Policy has specifically provided two papers in this regard:

1. **AEC-170: COMMUNICATIVE ENGLISH** that has as its outcomes- Learning the basics of good language and speaking proficiency, writing accurately on what is expected and personality development.

2. **SEC-133: PUBLIC SPEAKING** which aims to impart communication skills to students for public speaking and interaction with the general public. The expected learning outcomes of the paper will enable the students to overcome the fear of public speaking and enhance their confidence to gain practical experience in effective public speaking.

PO5: Development of critical thinking skills.

All programmes introduced in the institution inculcate critical thinking skills among the students and foster creativity in them thus helping them to become critical thinkers and problem solvers.

The Programme Outcomes (POs) and Course Outcomes (COs) for Bachelor of Commerce

PO1: Creating entrepreneurial knowledge among students

Transmitting of entrepreneurial knowledge enables students to understand the concept and process of Entrepreneurship and prepare them to set up their own small enterprises.

PO2: Imparting knowledge and skills for tackling business challenges.

Through knowledge gathered in the classroom, students gain necessary skills at overcoming obstacles and finding practical solution to business problems.

PO3: Developing managerial skills among students.

The paper on Principles and Practice of Management equips students with knowledge of concept and principles of management. Besides, important managerial skills are learned at running business productively.

PO4: Imparting knowledge on banking and financial system.

. Classroom knowledge transmitted to students help to achieve the desired course objectives particularly for students who aim to pursue a career in banking.

2.6.3**Pass percentage of Students during last five years (excluding backlog students)**

Response: 89.46

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
362	354	242	260	165

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
390	363	242	263	288

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.25

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In the last few years, the institution organized various programmes for transferring of knowledge. Financial Awareness and Consumer Training Programme (Fact) was conducted on 13th August 2021. The programme was initiated by the National Center for Financial Education & organized by Commerce Department, Ri Bhoi College, Nongpoh. The objective of the program was to provide financial education to faculties and students on topics relevant to them, which will positively impact their financial well being. Identify theft protection: What measures can be taken to safeguard your data in online transactions? Responsible use of credit card: How to avoid overusing credit cards and get fraud purchase protection? Educational loan borrowing principles: Relaxations and repayment strategies of education loan. How to avoid impulse buying : How to make a proper budget before shopping? Let's go cashless: Different modes of digital payments and Know-how of these modes. Your first pay cheque: How to manage your income? How to set Financial Goals.

With computer skills assuming great significance in the digital age, the institution has collaborated with ElElyon Institute (Registered Agency of Skill Development Cell Ri Bhoi District enrolled under NITI Aayog Government of India) in Computer Training for Diploma in Computer Application of six months duration. The programme provided Free Computer Training on Computer Networking as approved by the Ministry of Electronic and Information Technology.

People Education Programme (PEP). Awareness program for B.Com Students & NSS Volunteers of Ri Bhoi College, Nongpoh. An initiative by the Khadi and Village Industries Commission under the Ministry of Micro Small and Medium Enterprise Government of India. 21st March- 22nd March 2023. Organised by El Elyon Institute, Training partner of Meghalaya State Skill Development Society, Labour Department Government of Meghalaya in collaboration with Commerce Stream Ri Bhoi College, Nongpoh. The main motive of this program is to bring awareness to the general public, especially the students who want to start their businesses, the Govt. of India through the Ministry of MSME will fund their businesses by providing various schemes. Awareness of various schemes for aspiring entrepreneurs offered by the Central Government well as the State Government.

The Indian Institute of Entrepreneurship an Autonomous organization under the Ministry of Skill Development & Entrepreneurship, Government of India, in October 2023 selected Ri Bhoi College, Nongpoh as “HOST INSTITUTE” for implementation of the project titled “Establish, Develop and Manage Entrepreneurship Development Centre (EDC) and Incubation Centres (IC) in North East Region’s Educational Institutions “ which is sponsored by North Eastern Council (NEC), Shillong and implemented by the Nodal Agency i.e. Indian Institute of Entrepreneurship (IIE) Guwahati.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 4

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	0	2	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.09

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	1	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in

national/ international conference proceedings per teacher during last five years**Response:** 0.06**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	1	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

Ri Bhoi College is actively engaging with the local community and various extension activities are organized to create a sense of social responsibility among students. The activities have a positive impact on students where they become more engaged in meaningful experiences and helped them realise the underlying problems of the society. Such activities further sensitized the students towards social issues which helped them in their holistic learning. The activities enhanced students' knowledge towards social service and helped them in inculcating human values and be ambassadors of social change.

Notable of the activities are the following:

1. Cleaning drive.
2. Environment day.
3. Blood donation.
4. Free health camp.

5. Covid-19 Awareness programme.
6. Meri mati mera desh.
7. Cancer Awareness.
8. Awareness on human trafficking.
9. Drug awareness.
10. Visit to orphanage.
11. Important days celebration.
12. Distribution of old clothes/ shoes at adopted village.
13. Awareness programme on tobacco use.

IMPACT OF EXTENSION ACTIVITIES:

Name of activity	Impact
Meri Mati Mera desh	Inculcated a spirit of patriotism among students and the importance of discharging duties as citizens and respecting the country's brave hearts.
Free health camp	Inspired students towards involving in social issues thereby ethically contributing to community service.
Independence day celebration	Instilled in students the spirit of unity and diversity and in taking pride in the nation's development.
Awareness programmes	Inspired students to be agents of positive change.
Cleaning drive	Encouraged students to contribute to environmental cleanliness and be ambassadors of Swachh Bharat Abhiyan.
Environment day	Enabled students to connect with nature and work towards attainment of environmental sustainability amidst ecological degradation.
Visit to orphanage	Sensitized students towards being sympathetic to the destitute thereby instilling in them the essence of social responsibility.
Blood donation	Helped students to develop ethical values by contributing towards community health.
Distribution of old clothes/ shoes at adopted village.	Fostered a spirit of compassion and empathy among the young people and inspired them to develop a greater connection with the community.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

During the Covid-19 pandemic, the NSS cell, Ri Bhoi College Unit, has taken up various activities such as mask making, displaying posters and distributing pamphlets creating awareness for the general public on the coronavirus. With regard to this, efforts taken up the students and teachers who are members of NSS was recognised by North Eastern Hill University (NEHU) in the year 2020.

Ri Bhoi College NSS Unit was awarded the University Level NSS Award for the year 2022 by the North Eastern Hill University (NEHU).

Mrs Yomica Valerie Syiemlieh, NSS Programme Officer, Ri Bhoi College was awarded the University Level NSS Award for the year 2022 by the North Eastern Hill University (NEHU) National Service Scheme (NSS) Shillong in recognition of her exemplary services in her capacity as NSS Programme Officer.

Mr Armstrong Lyngdoh, NSS volunteer of Ri Bhoi College was awarded the University Level NSS Award for the year 2022 by the North Eastern Hill University (NEHU) National Service Scheme (NSS) Shillong in appreciation of his committed and dedicated services as NSS Volunteer.

Recognition from the office of the Deputy Commissioner, Ri Bhoi District for participation in the General Election to Meghalaya Legislative Assembly, 2023 in providing an ideal venue for training of Polling personnel during the entire election process.

Recognition from the office of the Deputy Commissioner, Ri Bhoi District for unflinching support and cooperation with the District Administration for serving as a Quarantine Centre, Ri Bhoi District, during Covid-19 Pandemic.

Recognition of the Ri Bhoi College Khasi Traditional Music Department from the Khasi Students' Union , North Khasi Hills District Unit in 2022-23 for promoting culture and tradition through Music.

Acknowledgement from the Directorate of Sports and Youth Affairs, Government of Meghalaya for the institute's role and sincere efforts in facilitating Meghalaya Youth Survey 2022- the State's largest youth engagement exercise under Aspire Meghalaya.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 27

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	2	6	4	2

File Description	Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 2

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Land: 6, 48,116 sq ft.

Additional land: 66,462 sq.ft.

Building: 3 separate blocks.

Classroom: The classrooms have adequate number of benches and desks and are equipped with greenboards. All the classrooms are well lighted and properly ventilated.

No of classrooms -19 rooms

No of rooms with ICT: 3

Other rooms(Principal room, teachers' room & Students' common room etc): 22 rooms

LIBRARY: The Library is automated using Library Management system. For optimal use of the software all the computers are connected via LAN. The reading room is spacious and well ventilated.

Resources: More than 11500+ Books and ___ e-resources subscriptions for B.Com

No of computers: 15 in computer Laboratory.

No of Laptops: 102

Power backup: 62.5 KVA 3 Phase Eicher DG Set.

No of printers: 11

Online Room: 1

No of speakers: 20

No of microphones: 20

Inter Active Display: 6

CCTV's: 21

Games and Sports

Size of the playground/Open space : 72,000 sq ft

Basketball court: 6615 sq ft.

Indoor Sports: 2 table tennis, 4 Carom Board,

3 Chess, 4 Chinese Checker, 6 Ludo.

Cultural activities

Khasi Traditional Music Room: 19.5x26.5 sq ft.

Costumes:17

Instruments: 35+ different types of musical instruments.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 70.49

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
51.77	54.61	200.95	55.6	0

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

To cater to the needs of the students, the college library contains numerous books and journals and over the years the number has increased. In order to systematize its overall functioning, in the year 2023 the library is automate using Integrated Library Management System, KOHA. The Modules used under this system are- Cataloguing, Circulation and Generation of Reports.

The details of the LMS is as follows: Name of Library Software: KOHA. Nature of Automation: Open source software. Software developed by: KATIPO Communications. Version: 23.05.01.000

Catering to the importance of library for students and staffs, the institution allocates a reasonable amount of funds for books and journals. At present there are around 11,754 books and 15 journals. For extensive learning, the library is added with e-resources subscription. The institution subscribes three e-resources at present, and more will be added in the near future.

The college library is well maintained with enough reading space. Students and staffs of the college properly utilize the library resources and a register is maintained to keep a record on the library usage.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Computer Laboratory/e-Library: The college computer Laboratory/e-library is equipped with e-resources, LCD projector, 12 nos. of computer desktops and 20 nos. of laptops all linked with Local Area Network (LAN) for enrichment of technical knowledge of the students.

-Wi-Fi connection: The institution has installed Wifi networks connection provided by BSNL Network Operator and Neline at present covering only certain important rooms. The wifi connection will be extended to the remaining rooms in the near future.

-Library: The college library is located on the second floor of the main building. It is equipped with 3 desktops, and library management system software.

- ICT Classrooms: With ICT assuming importance in teaching learning process, the institution has

equipped 6 Classrooms with ICT tools, LCD projector with computer attachments. The Commerce department has one desktop and one laptop in their departmental room. All the other 8 Arts departments have also been provided with separate desktops.

-Coping with emerging trends of higher education, the managing system of the institution is upgraded to e-management recently.

Other Infrastructure

No of Laptops: 102

Power backup: 62.5 KVA 3Phase Eicher DG Set.

No of printers: 11

Online Room: 1

No of speakers: 20

No of microphones: 20

Inter Active Display: 6

LAN connection: 20

E-resources: 3

CCTV :22

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 11.63

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 120

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 17.88

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
3.83	7.17	65.3	9.11	6.65

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 52.42

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1070	917	638	346	346

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.88

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
58	71	0	0	53

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 7.16

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
20	18	9	19	33

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
362	354	242	260	165

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.56

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
9	2	3	0	6

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities**5.3.1**

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	2	0	0

File Description**Document**

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2**

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	1	3	1

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.4 Alumni Engagement****5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has an Alumni Association called the Ri Bhoi College Alumni Association which aims at promoting the growth of the institution. It is a registered body having its own constitution and office bearers. The Alumni strives to promote an enduring relationship between students and their Alma Mater besides encouraging students both current and passed out to have an amiable association with their institution. The institution is eager to cherishing the relationship with the past pupils via constant touch-ups, and interactions. In this connection, it conducts periodic meetings.

The Association is actively involved in the growth and development of the student community. The Executive Committee comprising of the President, Secretary, Vice President, Treasurer, Publicity Secretary and Advisers runs the affairs of the association

Though the RBCAA is at its nascent stage, it endeavours to effectively channelize for the better functioning and development of the college. The association has opened its bank account in the Meghalaya Rural Bank of Nongpoh with a minimal amount of cash. As far as membership fee of the association is concerned, the Executive Committee decides on the amount. All the financial transactions of the association are being maintained by the treasurer.

Few activities of RBCAA:

1. The RBCAA on its own initiative took steps to raise fund to generate financial support to the college by organising a “food fest” in the year 2019.
2. The RBCAA organized a 10 day Soft Skill Coaching and Talent Identification from 22nd February-5th March 2021 through Avenues Aspire Meghalaya sponsored by the Ministry of Tribal Affairs through the Department of Arts and Culture Government of Meghalaya.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Structure of Governance:

The Governing body as the apex body implements strategies which aim at achieving the goals mentioned in the mission and vision of the college. The policies and decisions of the Governing Body are implemented by the Principal, IQAC, Departments, Cells and Committees, Librarian and administrative staff.

NEP Implementation:

The institution implemented NEP in 2023. In line with the requirements of NEP, more books have been added in the Library and subscription of e-resources has been made. The number of Smart Classrooms has been increased. Furthermore, the institution has introduced two skill development programmes, Certificate Course in Khasi Traditional Music and Computer Certificate Course.

Sustained institutional growth:

The institution sustains its growth through the following measures:

1. Improving infrastructural facilities.
2. To augment the efficiency and quality of teaching- learning, learning resources have been improved.
3. MOUs have been signed with two prominent organizations, the North East Career Academy and El Elyon Institute for computer training and career counseling.
4. Field trips are undertaken for experiential learning.
5. The NSS Cell of the institution engages with the local community helping students to imbibe good qualities like discipline, team spirit, leadership quality etc.
6. Skill program and various other programmes organized for students enable them to acquaint with skills

and knowledge for meeting job market demands.

Decentralization in Academic aspects:

The Academic Committee of the institution is entrusted with the task of regulating and implementing academic activities. Academic tasks including course allocation, pedagogical aspects and internal assessment are reflective of decentralization practiced in the institution.

Teaching faculty participation in decision making:

The teaching faculty are actively involved in the decision making process of their respective departments. Various committees and cells are manned by faculty members who decide on the activities to be undertaken in each academic session.

Students' leadership role:

Over the years the Ri Bhoi College Students' Union has played a significant leadership role in various activities of the college. The Union's role and responsibilities include planning, coordinating and implementing various co-curricular activities. Besides, the union also ensures the involvement of students of the institution in various programmes organized by the parent university as well as other institutions.

Short term and long term Institutional Perspective Plan:

Short Term Goals:

1. Augmenting research and development measures.
2. Improving students' results and class attendance.

3. Strengthening existing infrastructure.
4. Introduce vocational courses.
5. Forging collaboration with the industrial sector.
6. Upgrading library facilities for e- learning.
7. Opening avenues for job opportunities to students through campus placements.
8. Provide training to teaching faculty for improvement of pedagogical skills.
9. Enhancing the skills of technical staff.
10. Engaging with the local community through extension activities and programmes.
11. Working for conducting exchange programmes with other institutions.

Long Term Goals:

1. Construction of Staff quarters and hostels for boys and girls.
2. Introduction of Science stream.
3. Attainment of autonomy.
4. Introduction of distance learning.
5. Work for global exchange.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Policies:

Being a government aided and affiliated institution, Ri Bhoi College complies with the policies of the government and the parent university besides its internal policies.

For internal management, Policies of the institution include policy document on Environment and Energy usage, Free Studentship policy, Anti Ragging policy and Grievance redressal policy.

The Directorate of Higher and Technical Education, Government of Meghalaya plays a very important role in the administration, governance and supervision of different activities relating to salary of the government sanctioned teaching and non-teaching staff and placement of the teachers. The activities are aimed at Human Resource development and generation of manpower according to the needs of the college.

The institution also abides by the policies of the parent university on Examination and various Academic matters.

Administrative Setup:

The Governing Body of the institution stands at the apex of the Administrative setup and it takes significant decisions on all matters pertaining to general growth and improvement of the college. Members of the Body comprise of the President, Secretary, Vice president, representatives from the affiliating university, two prominent local educationists and teachers' representatives. In the everyday administration, the Principal is assisted by the IQAC the Quality monitoring body which ensures the effective functioning and quality enhancement of the institution. The heads of departments as part of the administrative setup works for effective planning and implementation of curricular aspects of their respective departments. The staffs are assigned with responsibilities as coordinators and members of various Cells and Committees to improve the overall development of the students.

An important association that functions for students' support and welfare is the Ri Bhoi College Students' Union (RBCSU). It greatly caters to assisting in rolling out of Co-Curricular activities.

Appointment, service rules and procedures:

Ri Bhoi College is a government aided and affiliated college. The institution follows the procedures of the North Eastern Hill University and the Directorate of Higher and Technical Education, Government of Meghalaya for appointment and selection of candidates to various posts. As far as service rules for the staff are concerned, the institution adheres to the Service rules of the Government of Meghalaya.

Institutional Strategic/ perspective/development plan etc.	Deployed
Enhancing quality education	<ol style="list-style-type: none"> 1. Blended learning. 2. Experiential learning. 3. Providing more learning resources.
Upgradation of infrastructure	<ol style="list-style-type: none"> 1. Increase in the number of classrooms. 2. Facilities for teachers. E.g. a)Departmental rooms b) Almirahs c) Computers 3. Facilities for students E.g. a) Boys Common room, b) Girls Common room c) Sports facilities.
Organising Conferences, workshops etc for professional upgradation of staffs.	<ol style="list-style-type: none"> 1. Five days workshop on Faculty improvement on Teaching and Learning with special emphasis on New Education Policy 2020 held from 13th to 17th February, 2023. 2. International Conference on Urban Imaginaries, Indigenous cultures and Social policies in the context of Meghalaya and North East India held from 28th to 30th September, 2023.
Implementation of student- centered learning.	<ol style="list-style-type: none"> 1. Certificate course in Khasi Traditional Music. 2. Field work.
Strengthening collaborations	<ol style="list-style-type: none"> 1. MOU with El Elyon Institute for Computer courses and career counseling. 2. MOU with North East Career Academy for Career Guidance and counseling.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System:

The institution was under the Deficit Grant-in-aid System from April 1997. Some teachers drawing the UGC Scale of pay have to follow the UGC Guidelines relating to career placement and Performance Appraisal System is applicable to them. With the inclusion of the college under People's College Grant-in-aid Scheme from November 2021, more teachers were appointed under government sanctioned post. The institution is in the process of formulating the Performance Appraisal System for all staffs including Management sanctioned.

Welfare Measures:

The institution has in place the following welfare measures for the teaching and non-teaching staff:-

- Central Provident Fund is available for the teaching and non-teaching staffs under the deficit Grant-in-Aid Scheme. Teachers appointed under the People's Grant-in- Aid Scheme are availing the new defined National pension Scheme since 1st November, 2021.
- Maternity leave is available for both teaching and non-teaching staff as per the rule of the government.

- Casual leave to teaching and non- teaching faculty are available as per government rule.
- Sick leave to teaching and non- teaching staff are available as per government rule.
- Study leave for higher studies is permitted after availing NOC from the Governing Body.
- The institution also provides retired employees with one time financial assistance (cash) as a token of gratitude for the service rendered by them to the institution.

An avenue for career development/progression- For career development and progression, the institution encourages staff to attend seminars, workshops, conferences and to pursue higher studies. In the recent years a number of teachers presented papers in seminars and conferences and some obtained PhD degree.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.32

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	1

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 19.48**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
33	2	6	2	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	17	15	14

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The necessary financial grants for the salaries of the teaching and non-teaching staff are funded by the government for the sanctioned posts under the Deficit Grant-in-aid scheme and the People's College Grant-in-aid scheme. The proper maintenance and utilization of funds are looked after by the head of the institution i.e., the principal along with the Accountant. Apart from the funds funded by the government, the institution's sources of funding include development fees, admission fees and miscellaneous fees. As a full- fledged institution, the college has an internal auditor which looks into accounting system of the college to ensure financial transparency of the institution.

Besides, external audit is conducted on regular basis by the Department of Local Audits, Government of Meghalaya. The local auditor conducts and verifies the various documents relating to sanction and utilization of funds. Utilization certificates for various grants received are sent to the government

periodically. Records of income and expenditure of the college are also maintained properly in the cash book.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell of Ri Bhoi College was set up in November 2021 for quality assurance and development of the college. The following are some of the important measures initiated by the IQAC:

1. Suggestions made by the IQAC have contributed towards the improvement of teaching-learning process.
2. Suggestions made by the IQAC have contributed towards campus development.
3. Preparation for NAAC Assessment.
4. Collaboration with the Departments of Philosophy and Sociology and the Office of International Affairs NEHU in organizing the International Conference on “Urban Imaginaries, Indigenous Cultures and Social Policies in the context of Meghalaya and North East India” on 28th- 30th September, 2023.
5. Collaboration with Departments of History and Political Science in organizing the 5days workshop on Faculty Improvement of Teaching and Learning with Special Emphasis on New Education Policy 2020” from 13th to 17th February 2022.

Collaboration with different departments and committees of the college for organizing workshops, seminars and programmes in which renowned persons were invited as experts.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement**

initiatives identified and implemented

2. Academic and Administrative Audit (AAA) and follow-up action taken

3. Collaborative quality initiatives with other institution(s)

4. Participation in NIRF and other recognized rankings

5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: C. Any 2 of the above

File Description	Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Ri Bhoi College has not conducted any Gender Audit till date. However, the institution has over the years recognized the importance of Gender Equity. Right from its inception, the College has been set up as a Co-ed institution to foster gender equality. Besides, measures have been taken up to promote gender equality in the campus.

Measures for promotion of gender equity:

The following are the measures for promotion of gender equity in the institution:

1. The college has over the years accorded a sense of security to female students and the ambience ensures safety of women.
2. The institution ensures that there is gender equity in the enrolment process.
3. A Women Cell has been setup in the institution in 2016 to promote gender equality in the campus, to cater to the needs and problems of female students, to provide counseling to female students and sensitise them about their rights.
4. CCTV cameras installed in the institution create a feeling of protection and security among females.
5. The institution has a Counselling Cell which caters to the counseling needs of the students. Besides, faculties are given the responsibility of mentoring and assist in solving issues faced by students.
6. Leadership role is also provided to female students by giving them an opportunity to be members of the Executive Committee of the Ri Bhoi College Students' Union through an election process.
7. Female students actively participate in various activities and events in the college and also represent the institution in various university, district and state level competitions.
8. There are separate common rooms for male and female students and both have the same facilities and indoor games equipments.
9. Students from various parts of the district and other parts of the state are enrolled in the institution. A plan to construct girls' hostel in the near future to provide a safe accommodation for female students is on the anvil.

10. With NEP 2020 emphasizing on women empowerment, more efforts will be made by the institution in this direction.

11. Gender Audit will be conducted shortly.

Gender equity programmes conducted:

1. To observe International Women's Day 2021, with the theme "Choose to Challenge", the NSS Unit Ri Bhoi College in collaboration with the Women's Cell Ri Bhoi College, Nongpoh organized a slogan writing competition on the topic "Women Empowerment".

2. To observe the International Women's Day, an awareness Programme on Human Trafficking and Respecting Women on the theme "Gender equality today for a sustainable tomorrow" was held on 8th March 2022 jointly organised by NSS Unit and Women's Cell Ri Bhoi College.

2. On 8th March 2023, an Essay Writing Competition was held to mark the International Women's Day 2023

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution accords great significance to inclusiveness for creating a sense of belongingness among students. To promote inclusivity the following measures are taken up.

- 1.Understanding the value that each culture and race has its own uniqueness, Ri Bhoi College provides admission to everyone irrespective of their ethnic background.
- 2.Ri Bhoi College also makes sure that there is no bias among the students while selecting their leaders. Student leaders are selected based on their merit and capability.
- 3.Free studentship is provided to students from financially disadvantaged background.
- 4.To promote and appreciate diverse cultures, cultural programmes are organized during College week where the students showcase different activities in the form of folk songs, folk dances and traditional instrumental music. Different traditional attires of different states are also showcased during these events.
- 5.Holidays are declared for all religious festivals like Diwali, Christmas, Durga Puja etc.
- 6.The activities conducted by the Ekta Bharat Shreshtha Bharat Club enhance the understanding of the responsibility of everyone towards strengthening the unity of the country amidst diversity.
- 7.The institution has provision of a ramp, wheelchair and toilet as amenities for Divyanjan students

to facilitate their movement within the campus.

8. Students participate in Youth Exchange Programs at the district and state level that exposes them to different cultures and enrich their knowledge of diverse languages and cultures.
9. Women Cell of the institution was setup to ensure gender equality and through its activities sensitise staff and students to women related issues. Programmes conducted are the following:
 1. To observe International Women's Day 2021, with the theme "Choose to Challenge", the NSS Unit Ri Bhoi College in collaboration with the Women's Cell Ri Bhoi College, Nongpoh organized a slogan writing competition on the topic "Women Empowerment".
 2. To observe the International Women's Day, an awareness Programme on Human Trafficking and Respecting Women was held on 8th March 2022 jointly organised by NSS Unit and Women's Cell Ri Bhoi College.
 3. On 8th March 2023, an Essay Writing Competition was held to mark the International Women's Day 2023.

The following are the institutional initiatives to sensitise students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens.

1. To create a sense of responsibility among all, a Code of Conduct is followed by both staff and students of the institution.
2. Instilling in students the significance of voting right by giving an opportunity to them to participate in Students' Union elections in the campus.
3. Independence Day is celebrated every year.
4. National Unity Day was observed on 31st October, 2019.
5. Observation of Constitution Day on 26th November, 2019.
6. Organised a lecture on "Unsung Heroes" to commemorate the 75th Anniversary of India's Freedom on 12th March 2021.
7. Observation of National Unity Day 2022: National Unity Run and Pledge Taking.
8. Observation of Constitution Day 2022: Online Reading of Preamble and Quiz on Constitutional Democracy on 26th November, 2022.
9. Observation of Human Rights Day on 10th December, 2022.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title of the Practice: Free Studentship.

2. Objectives of the Practice:

- To financially support the deserving and meritorious but poor students through free studentship without any discrimination of caste, creed, or gender.
- To encourage students to achieve excellence in academic and co- curricular activities.

3.The Context:

This practice is basically for the meritorious students in order to encourage, assist and support the talented and economically disadvantaged students. Free studentship covers the admission and tuition fees of the students. Other fees are not included.

The Practice: Over the years the college has taken a firm resolution to extend all possible financial aid and free studentship to the deserving and meritorious but poor students and help them realize their dream of acquiring higher education.

4. Evidence of success:

- This practice has a positive impact on the academic abilities and attitudinal changes among the beneficiaries.
- Economically disadvantaged but meritorious students are supported by the practice.
- Many beneficiaries have successfully completed graduation and post graduation.
- Students are inspired by this great affection, support and empathy.

The following is the list beneficiaries:

Sl. No	Year	No of students benefited
	2018 -2019	26
	2019- 2020	26
	2020 - 2021	8
	2021 -2022	9
	2022-2023	5

5. Problem encountered and resources required:

- The fund utilized for the practice is generated by the college. Expansion of the practice will be done if more budget is available.
- Need for NGO/Philanthropist/ Alumni to extend financial support.

2. Title of the practice: Clean and Green Campus.

1. Objectives of the practice:

- To promote awareness of environmental issues among the students, staff, faculty and society.
- To conserve water resources through rain water harvesting.
- To maintain an eco- friendly practices and making the campus environmentally sustainable.
- To sensitize staff and students towards responsible living by planting trees and conserving energy for a better future.

1. The Context :

A clean eco-friendly and pollution free environment paves the way for a conducive learning environment for the students. The stakeholders work to develop an eco-friendly, sustainable campus and to disseminate the concept of eco-friendly culture.

The Practice: Our college has contributed a lot towards keeping the campus clean and green with the active support of all stakeholders, viz, students, teachers and non-teaching staff.

For maintaining a clean and green campus, the college has initiated the following practices:

- Over the years, the college has organized innumerable events to raise awareness on environmental issues.
- Activities like tree plantation, cleaning drive are carried every year.
- The college has been declared plastic free zone.
- The institution practice rain water harvesting and proper waste management.
- Environment friendly energy saving LED bulb that reduce wasteful inefficiencies have been installed, the electrical wiring is protected against leakage and short circuit through MCBs on all floors.
- Signboard is displayed in the college campus for encouraging ideas of plastic free zone campus, noise pollution and environmental awareness.

1. Evidence of success:

- The clean and green campus initiatives of the college help not only to save the environment but also to add to the beauty of the campus.
- Water conservation methods employed ensure sustainable water supply.
- The college authority has made special provision for regular cleaning drive and tree plantation in the campus area in which staff and students fully cooperate.
- The ban on plastic from the campus has significantly reduced carbon footprint and has helped to maintain a clean and green campus.

1. Problem encountered and resources required:

While carrying out this practice following problems are encountered by the college:

- Green campus initiatives are challenging so it requires determination and a long term assurance from all stakeholders.

For sustaining the practice, lack of financial resources is a challenge encountered by the institution.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:**Preservation and promotion of Indigenous Traditional music**

Music is a medium of expressing sentiments through tone and time. Music belonging to any country or continent consists of sweet and pleasant sound and rhythm that are euphonious. No country or culture is exclusive to the fact that music has been a predominant source for joy and happiness, for spiritual uplift and therefore for the welfare of all living beings of the land. The history of mankind also tells us that all the ancient countries of the world had music and their own instruments for making music.

In Indian culture characterised by diversity, traditional music of different groups and cultures occupies a significant place in the country's rich cultural heritage. Khasi Music propagated by the khasi tribe of North East India has evolved and developed as an integral part of the day to day life of the people whether in the family, the clan or the community. Khasi Traditional Music is that type of music which is handed down from generation to generation by word of mouth and it is acquired through learning repetitive practices and constant involvement of the performer with the art and the music. It is an organized form of music which is handed down from the father to the son but sometimes not necessarily within the same family. It can therefore be handed down to the nephew, niece, the trainee, etc. This is the tradition which to a khasi means "Ka Riti Ka Hok" (Riti can be translated as 'Tradition' and Ka Hok means 'Righteousness') that is inherent in khasi traditional music.

In an era where the youth are more inclined towards western music and are disconnected from folk music, the preservation of traditional music is vital for conserving a society's cultural identity. Moreover, currently with the spread of globalisation, traditional culture and music suffers a risk of decline. Traditional music forms an important tool to protect the cultural heritage of the society.

Ri Bhoi College has taken a significant endeavour to conserve the rich cultural heritage of Ri Bhoi area and also to imbibe in the students an interest to revive and be proud of their culture and tradition. It envisioned the need to preserve and promote the Ri Bhoi folk music and ensure its continuity. Since the inception of Khasi traditional music as an academic subject, its demand has also increased subsequently. Through the music classes that are being conducted in the institution, students are given projects that serve as a link between students and their roots.

Ri Bhoi folk Music is a part of Khasi Traditional music and in Ri Bhoi district there are different types of folk music which are used both in religious and non religious festivals. Certain traditional songs are exclusively performed on occasions like birth, death etc. Some of the religious music that is performed among the people of Ri Bhoi are Ka ïam ïapbriew or Ka Phawar ïam (Mourning Song), Ka Nguh Meikha (The Paternal Children Pay- homage to their grand paternal Mother), Shad Rah kynthei (Harvest and Thanks giving festival). All these are done to keep the local music alive.

Traditional musical instruments have always been part of the daily life and festivals of the people of Ri Bhoi. Till date, a separate documentation on these musical instruments is absent. There is an urgent need to uncover the art of crafting of traditional musical instruments to prevent this art from becoming slowly obliterated.

Musical Instruments of Ri Bhoi:-

1. Ka Bom
2. Ka Ksing shynrang
3. Tangmuri
4. Talwak
5. Shawiang
6. Maryngod
7. Duitara
8. Besli
9. Mieng
10. Shalamen

The initiative of the college to create awareness on the importance of musical instruments of Ri Bhoi with the purpose to revive, preserve, promote and disseminate this art inspired the local women, craftsmen and master craftsmen from different villages to open crafting centres and training centres. Two prominent crafting centres are the Crafting Center at Umkaduh started by Bah Phas Syngkli and Training cum Cultural Center at Nonglyngdoh started by Bah J.D Maring. Through these centers, the trainees are trained to develop professional skills in crafting musical instruments. Crafting of traditional musical instruments has become a regular job for many and students have been able to specialise in making certain traditional musical instruments. This has become a source of employment opportunities for them. As instruments are locally made, they can be purchased at an affordable price.

As part of promoting the folk songs of Ri Bhoi, the college teaches students to learn the songs composed in local dialect by prominent composers of the area like Bah Rolinson Shadap, Bah Chosterfield Khongwir, Bah Remington Syiem etc. These songs really inspired students to appreciate their dialect. Selected popular songs of Ri Bhoi for teaching the students are :

1. Pu Tyndong by C.Khongwir
2. Moo Īambeı by C.Khongwir
3. Ri Bhoi Anthem By Rolin Shadap

4. Īeiñ khynraw para Ri By Rolin Shadap

5. Mui Ki Khon chynrang By Rolin Shadap

6. Ki Phawar

7. Kareh re nga kani ka pyrthei

8. Dah neiñ u lum mawkba

More over the college also encourages the students to participate in different programmes and competitions organised by recognized institutions and associations. In the present age of digitisation, music can be promoted online. Through videos uploaded in YouTube and other social media platforms, traditional music programmes and events organised by the institution are propagated and have become accessible worldwide. Students participate in various programmes within and outside the campus and through their performances, traditional music is being popularised. Besides, cultural awareness programmes are organised periodically for promotion of traditional music.

It is evident that through the efforts of the institution at preserving traditional music encompassing conservation of traditional songs and techniques of crafting traditional musical instruments, traditional music can be made accessible to posterity. The initiatives undertaken, encourage the youth to preserve their cultural knowledge and celebrate their culture thereby assisting in fostering attainment of the goal of cultural sustainability.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

All necessary information about the institution has been given in the extended profile and QIF.

Concluding Remarks :

Ri Bhoi College is happy to submit the Self Study Report to the National Assessment and Accreditation Council, Bangalore for the First Cycle of Accreditation. We sincerely hope that the assessment process will bring about overall quality improvement in the institution which will benefit the society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 14 Answer after DVV Verification: 03</p> <p>Remark : Input edited as per the supporting documents</p>																				
3.2.2	<p><i>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</i></p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>2</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>0</td> <td>2</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Input edited as per the supporting documents</p>	2022-23	2021-22	2020-21	2019-20	2018-19	3	0	2	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	02	0	2	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
3	0	2	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
02	0	2	0	0																	
3.3.2	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>0</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	1	1	1	0	3	2022-23	2021-22	2020-21	2019-20	2018-19	0	1	1	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
1	1	1	0	3																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	1	1	0	0																	

Remark : ISSN No. not consider, so input was edited.

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
20	2	6	4	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	2	6	4	2

Remark : Input edited as per the supporting documents

5.3.2 *Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)*

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	8	1	3	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	1	3	1

Remark : Input was edited as per the supporting documents

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

51	2	11	2	2
----	---	----	---	---

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
33	2	6	2	2

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 33 Answer after DVV Verification : 32</p>